

**Environmental Shade Tree Committee  
Beachwood Municipal Complex  
1600 Pinewald Road**

**October 16, 2023 – Minutes  
7:00 PM**

**Call to Order and Flag Salute were led by Chairman Schmidt.**

**Opening Statement:** Ladies and Gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Environmental/Shade Tree Commission of the Borough of Beachwood is listed in the notice of meetings posted on the Bulletin Board located in the Municipal Complex Building and delivered to the Asbury Park Press on January 9, 2023.

**ROLL CALL:**

**MEMBERS PRESENT:** Maria Bird, Ellen Harrigan, Theresa Nielsen, Carl Schmidt

**ALSO PRESENT:** Colleen Oropeza

**MEMBERS EXCUSED:**

**MEMBERS ABSENT:**

**RESOLUTION #2023-13 Approval of September 18, 2023 Meeting Minutes**

Members reviewed minutes and noted an error under the 2024 Committee Budget conversation regarding the Earth Day poster contest. It should have read “for each group” rather than “for each grade”. Ms. Nielsen to make correction.

Motion:	Ms. Bird	Second:	Ms. Harrigan
Approve:	All	Oppose:	
Abstain:			

**OLD BUSINESS:**

1. Community Garden  
Mr. Schmidt reported that most gardeners have cleaned their lots. Clean up scheduled for Saturday, November 18<sup>th</sup> at 1:00 pm. Rain barrels to be drained and stored in shed. Ms. Bird to work with Public Works to have tarps placed on the garden beds when they are ready.
2. 2024 Committee Budget  
Mr. Schmidt reported that the 2024 Budget will be out the end of October. Members reviewed updated budget. There is no guarantee we will get these funds. Discussed key fees and garden lot fees collected and where they are posted.
3. Earth Day Poster Contest  
Members discussed Earth Day poster contest. Need approval from the Toms River Schools and who are the contacts. Next meeting will discuss dates for submission as we need to get this out sooner rather than later.

**NEW BUSINESS: None**

**OPEN TO THE GENERAL PUBLIC AT 7:23 PM**

Motion:	Ms. Bird	Second:	Ms. Harrigan
Approve:	All	Oppose:	
Abstain:			

**CLOSE TO THE GENERAL PUBLIC AT 7:32PM**


Motion:	Ms. Harrigan	Second:	Ms. Bird
Approve:	All	Oppose:	
Abstain:			

**ADJOURNED AT 7:33 PM**

Motion:	Ms. Bird	Second:	Ms. Harrigan
Approve:	All	Oppose:	
Abstain:			

Prepared by: Theresa Nielsen

  
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Theresa Nielsen, Secretary

Attested by:   
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Carl Schmidt, Chairman